



FIRST BAPTIST CHURCH  
SAN ANTONIO

## POSITION DESCRIPTION

TITLE: Senior Pastor

### GENERAL DESCRIPTION:

The Senior Pastor serves as the spiritual and administrative leader of the church. The Pastor ministers to both members of First Baptist Church, as well as persons in the community, through preaching, teaching, counseling, and personal relationships. The Pastor exercises oversight (1 Peter 5:1) of all ministries and staff members. Provides leadership to Executive Leadership Team, and promotes all interests of the church.

### RESPONSIBILITIES:

- Preaching
  - Prepares and speaks God's Word through Biblical, practical, and relevant sermons.
  - Maximizes the opportunity to minister through television, the internet and other forms of digital communication.
  
- Teaching
  - Provides doctrinal instruction (Time for Teaching, sermons, other).
  - Promotes development of Bible Study (Sunday School) and its leadership.
  
- Reaching
  - As part of a staff team, he contacts visitors and prospects through weekly outreach.
  - Builds witness relationships.
  - Counsels individuals as needed.
  - Coordinates administration of Ordinance of Baptism and Lord's Supper.
  
- Leading
  - Seeks the Lord for vision and direction for church.
  - Builds and teaches unity and cooperation with the congregation.
  - Leads staff in planning and implementing effective worship, witness, outreach, long-range planning, administration of ordinances, pastoral care and other ministries.
  - Builds positive relationships with all church age groups.
  - Provides input for annual budget and personnel planning.
  - Facilitates and encourages development of deacon ministries.
  - Staff liaison to Personnel Committee and FBCSA Deacons.
  
- Other
  - Maintains appropriate denominational relationships.
  - Conducts weddings and funerals as requested and available.

#### EDUCATION AND EXPERIENCE:

- Post graduate from an accredited seminary or university (Baptist or one of like faith and order) and ministry experience, OR
- a combination of education and experience deemed appropriate.

#### KNOWLEDGE AND SKILLS, AND ATTITUDES:

- Walks with God in intimate and growing fellowship.
- Has confidence in the authority, reliability, and sufficiency of Scripture.
- Evidences skill and dedication to the work of teaching and preaching.
- Leads by example
- Spirit led
- Demonstrates love for God and His people.
- Strives to develop positive relationships with church members.
- Works as a team player with other staff members toward vision of the church.
- Models servant leadership
- Demonstrates commitment to personal and corporate prayer
- Has integrity

#### SUPERVISES:

- Executive Pastor – Ministry
- Executive Pastor – Administration
- Associate Pastor – Worship and Music
- Director of Communications
- Administrative Assistant to Pastor

Revised July 2016